

Present- Sue Hossack, Linda Powers, Janice Litschert, Ellen Hall, Lynn Brammer, Brenda S., Ken Vaughan, Karim Khan, Linda Greaver, Linda Spivey, Piper Durrell

1. Acceptance of agenda – approved, LP and KV
2. Approval of minutes – one correction made re spelling of surname of Janice
3. Budget request and other remarks – Karim Khan

The report from Karim included a spreadsheet of the Friends of the Library Budget Request 2020/2021, a PowerPoint on the metrics set by the Board of Trustees as to when/if the library can reopen, and a list of annual highlights from 2020

Some of the relevant info contained in the spreadsheet and his comments were-  
Spreadsheet-There is “not an insignificant amount” of monies left over from last year’s summer programs in the Youth Category and elsewhere (\$7,000). Unless the COVID situation improves, and executive orders are changed, he does not foresee there be changes needed in the budget for next summer.

Lots of success with the “make & take” programs

Music on the Lawn in Christiansburg did not happen in spring/summer 2020 but he left it in the budget for 2021 because conditions may change

Story Walks (Christiansburg) are still popular

The genealogy program (\$250) is very popular. Online program.

Book clubs in Blacksburg are hybrid/virtual and also very successful

CARES money was used to buy a microphone

Discretionary funds for each library were increased from \$100 each to \$500.

Curbside service has the libraries at 60-70% of former usage.

Total 2021 budget request from FOL is \$11,861

Discussion- Brenda asked if the FOL has more money to give the library, would the library want more money? The answer was that because the library was

is/was/will be working under the rules/executive orders of the current pandemic, it would be difficult to spend additional monies from FOL. Most of the money is normally spent on programming. The library could hire people to do more programming, such as virtual programming BUT virtual cost as much as regular programming, normally has lower attendance plus the programs compete with other online programming... so the budget request is ll the money that we could anticipate spending.

Linda Powers asked if the \$500 discretionary spending per library would continue in the following fiscal years or one-time only. Karim replied it depends on what happens in the future. Most of the money is spent on make and takes and the libraries are keeping track of how much money is being used for that successful program ( which might be different if in-library programming returns).

Metrics- adopted by the Board of Trustees at 9/2020 meeting and the statistics as of 11/16. All must be met for libraries to reopen.

1. Staff cases of COVID (must be no staff cases for 14 days)

Goal-0 reality- 3 red dashes (privacy issue concerns but not 0)

2. New cases locally over the past 7 days- Montgomery & Floyd County

Goal-less than 28 reality- 37

3. New cases locally per 100,000- counties separate but both must meet goal

Goal- MC less than 25 reality- 26.7

Goal- FC less than 25 reality- 11.8

4. 7 day moving average positivity rate in New River Health District (MFPGR)

Goal- 5 reality- 7.9

SCORECARD- did not meet any of the standards.

Requirement is for 7 days so library would not be opening/reopening...

3<sup>rd</sup> week of October, the library system was 2 days away from opening, but then it got worse again

Annual highlights (there were many)-

275,000 visits

549,000 volumes checked out (25% down from last year)

over 300 passport applications

over 70,000 wireless sessions

added hot spots

also did many on-space renovations

won assorted awards

#### 4. Treasurer's Report

not many changes since October meeting (see reports sent out)

net income for the year-\$10, 544

main expenditures were lunches provided and miscellaneous supplies

more money expected to come in from membership dues and Meadowbrook book sale

8,000 CD matures in June. The rest of the money is in cash and Brenda suggested that at the January meeting the board review CD options and place some money in CD's. She will review the options and present them at the January meeting.

#### 5. Memberships- Sue Hossack

Tis the usual renewal season, there will obviously not be an in library membership drive, so Sue will soon send out email requests for renewals. Ellen and Brenda will help her create text to go with the renewal request.

#### 6. Elections Request-

